September 2016

Dear Student:

Congratulations! You are about to take the final step in your work toward your undergraduate degree through LL 390 Summit Seminar.

Summit Seminar is part of a three-part process through which you demonstrate satisfaction of the final degree requirements. Part one is the final meeting with your academic committee, which may include your presentation of the competencies you achieved through your learning plan. Part two is Summit Seminar, the hybrid course where you evaluate your competence-based learning in community with your peers. Part three is the final review, in which faculty and academic staff will assess your work to clear you for graduation.

The tuition for Summit Seminar also covers the stipend for your Professional Advisor and administrative support for the effective functioning of your committee throughout your degree study. Summit Seminar carries academic credit: timely attendance and participation are therefore important.

The primary purpose of Summit Seminar is to allow you reflectively to integrate your educational experience, and assess its impact. You will address important questions about how your new learning will influence your future. You will also celebrate your success with classmates, faculty, and staff.

We enclose documents to help you prepare for Summit Seminar. Please do all of the advance preparations so that you can take full advantage of Summit Seminar.

During the online portion of our course you will be asked to complete a survey of your SNL experience. The information we gain from it enhances our understanding of the learning process. Conducting research on adult learning has become a priority at SNL, and we thank you for contributing to these efforts. You will also be asked to create a Competence Document based on your Learning Plan, Degree Progress Report, and other information.

And last, SNL received a DePaul University Departmental Initiative ePortfolio Grant this year to conduct research in Summit Seminar on the ePortfolio experience at SNL. We will carefully consider your responses to our survey as we think about how to use ePortfolios as part of the SNL curriculum.

We will work together and then celebrate your achievement.

Sincerely,

Your School for New Learning Summit Seminar Instructor

Attachments
    Preparations, including guidelines for presentations
    Agenda
PREPARATIONS FOR SUMMIT SEMINAR

Logistics:

**Time:** Sunday, October 9, from 9:00 A.M. to 4:00 P.M. (Refreshments available at 8:30.)

**Place:** DePaul University Loop Campus, Student Center, 1 East Jackson Boulevard (enter from the State Street entrance)

Eligibility:

You are eligible to participate in Summit Seminar if:

- You have successfully completed all Lifelong Learning area competencies, including current enrollment or successful completion of the Externship and the Focus Area Advanced project.
- You have completed or planned your Final Committee Meeting prior to October 9, and your Committee has accepted your work. (See Preparation below).
- Your current registration reflects the last remaining competencies you need in order to graduate.
- You have registered and have paid tuition for Externship, Advanced Project and Summit Seminar.
- You have been an active participant in the online portion (hybrid) portion of the course.

Preparation:

Participate in online discussions at [www.d2l.depaul.edu](http://www.d2l.depaul.edu) prior to our all-day meeting. Summit discussions begin September 7.

**Oral Presentation**

In the morning session you will meet with your Summit instructor and classmates. You will have the opportunity to give to your this group a 5 to 8 minute (maximum) presentation on your Externship and Advanced Project. Use the following guidelines as you prepare.

**Guidelines**

1. Describe your Externship and Advanced Project; include the relevant context, outside conditions or factors that influenced what you did and how you did it.

2. Explain what you learned and how you learned. (For example, describe what motivated you, how you gained information, what new sources of data you uncovered, where in the research you gained or lost confidence etc.)

3. Describe the methods or approaches you used to attain the competence (For example, explain whether survey, interview, library research, data bank research or some other source of information.)

4. Tell of three courses or learning experiences at SNL that contributed the most to the project.

5. Name the Lifelong Learning skills (review the Lifelong Learning competencies) that you used in the project, and note how have these changed since you began SNL.

6. Describe how the Externship and Advanced Project changed your understanding of yourself as a lifelong learner.

7. Optional: Bring products to share with the group if you like.
SUMMIT SEMINAR AGENDA

Sunday, October 9, 2015

8:30 A.M. Gather for refreshments: Loop Campus, DePaul Center, 1 East Jackson Boulevard, Conference Services, 8th floor

9:00 A.M. Welcome and Overview
Career Center and Alumni Association
Graduate Education

9:45 A.M. Presentation by individual students of Externship and Advanced Project in small groups

Noon Lunch (provided)

1:15 P.M. Synthesis of learning experiences in small groups
Planning Future Learning and Service

2:45 P.M. Integration of Ideas
Group Presentations
Other Commitments
Announcements
Toasts

4:00 Adjournment